



James Rumsey
Technical Institute

**3274 Hedgesville Road
Martinsburg, WV 25403-0259
304-754-7925**

Dear Prospective JRTI Student:

Thank you for your interest in James Rumsey Technical Institute. We are very proud of our 45 year tradition of serving students from Berkeley, Jefferson and Morgan counties and preparing them for future career and educational goals.

As our programs embrace the Simulated Workplace initiative, JRTI is committed to providing students with real life application of skill that need to be acquired. Our application process is the first step in providing students with this important experience. Students for the 2018-2019 classes will be selected from those who complete the application process.

Completed Applications will be turned in to your guidance counselor, who will provide JRTI with a copy of your transcript. Students interested in any JRTI program must:

- ▶ Complete an Application Packet (Select 2 programs only)
- ▶ Attend an interview by the Program Instructor, if required.

For additional information visit our website at <http://www.jamesrumsey.com> where you may find contact information for instructors or call 304-754-7925.

Sincerely,

Donna Van Metre
Director/Principal

DVM/dlb



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Admission Application

JRTI USE ONLY	
___ Accepted	___ Not Accepted
Comments: _____	

Applications should be submitted as early as possible, as they will be processed in the order they are received. The application packet and documentation must be turned in to your high school counselor when you meet to schedule your courses for next year.

Personal Data

Name _____

Last	First	Middle	High School
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Mailing Address _____

Street	City	State	Zip
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Home Phone _____ Cell Phone _____ WVEIS # _____

Date of Birth _____ E-Mail Address _____

Emergency Information

Parent/Guardian _____

Email Address _____

Telephone (Work) _____ (Home) _____ (Cell) _____

Program Desired: (please place a 1 and 2 beside your 1st and 2nd choices)

___ Welding	___ Electrical Technician	___ Masonry
___ Automotive Tech	___ Emergency & Firefighting	___ ProStart (Culinary)
___ Carpentry	___ Multimedia Publishing	___ Robotics
___ Cisco IT Networking	___ Graphic Design	___ Therapeutic Serv. (Health Care)
___ Diesel Technology	___ Law & Public Safety	___ Coding, App & Game Design
___ Early Childhood Education	___ Advanced Information Technology (Advanced Careers Informatics)	

Requesting to Attend JRTI All Day: Yes No All requests will be reviewed by JRTI Admin.

What is your reason for wanting to enroll in this program?

1st Choice: _____

2nd Choice: _____

Date _____ Applicant's Signature _____

